



## Frequently Asked Questions

### 1. How do I register for classes?

Please fill out the online registration form on this website or print and mail in the printable registration form located under the registration tab on the website.

### 2. How do I pay for classes?

To pay for classes please use the blue paypal boxes, in the right hand column, of the registration page of the website. You can also mail in registration by filling out the printable form on the registration page of the website. To pay by credit card over the phone, please contact your local community recreation center.

Selrec – 216-291-2246

Beachwood – 216-291-1970

Mayfield - 440-995-7220

Chagrin Falls 440-247-5347

### 3. What if I have to miss a class?

Please call or email to schedule your make up. Many of the classes are already more than filled. This will ensure adequate space. See the Contact Us tab on the website. See the Schedule for similar classes in your area. All make ups MUST be done in the current session that one is signed - up for. Make up lessons DO NOT carry into the next session unless you are already sign up and paid for the next session. Make up lessons do not replace regular lessons. If you have to miss a class and a make up is not an option refunds are not given. In signing up for these classes you are paying per session (ie. 5 weeks equals 1 session) not per week. Thank you!

### 4. How can I stay informed about specials, cancelations and events?

Please make sure that we have your correct contact information as well as email. You can also join us on Facebook to receive posts that will give updates on specials, events, cancellations, class time changes etc.....

## 5. What about Snow Days and Make up Snow Days?

If the schools in the area are closed where you have your class then your class will be closed also. For instance, if Mayfield Schools are closed then the classes in that area will be closed also. Students will be notified of Make Up Days at the next lesson.

## 6. What about refunds?

Refunds will only be given ONLY if a class is cancelled, already filled or for Medical Reasons. Other reasons for refund can be discussed with the owner with a processing fee.

## 7. Classroom Policies:

Please read the Tips for Success form under the registration page or schedule page for more information regarding classroom rules. Thank you!